



Embassy of the United States of America

P.O. Box 194
Accra, Ghana

November 16, 2015

Dear Prospective Quoter/Offeror

Subject: Request for Quotations Number SGH100-Q-16-0002

American, Embassy, Accra, Ghana has a requirement for a contractor for Preventive Maintenance Services for an Emergency Generator. You are invited to submit a quotation. The Request for Quotation (RFQ) consists of the following Sections:

1. Standard Form SF-18
2. Basic Information, Statement of work or Specification and technical qualifications

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by November 30, 2015 at 4:00pm prompt, Please submit quotation to Benjamin G. Bandoh on his email @ - BandohBG2@state.gov

Benjamin G. Bandoh
A/GSO
Contracting Officer

Enclosure

REQUEST FOR QUOTATIONS (THIS IS NOT AN ORDER)		THIS RFQ [] IS [x] IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)			PAGE 1	OF 1	PAGES 27
1. REQUEST NO. SGH10016Q0002		2. DATE ISSUED 11/16/2015		3. REQUISITION/PURCHASE REQUEST NO.		4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	
5A. ISSUED BY General Services Office, American Embassy, Accra Ghana					6. DELIVER BY (Date) NOVEMBER 30, 2015		
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)					7. DELIVERY		
NAME Benjamin G. Bandoh A/GSO				TELEPHONE NUMBER		FOB DESTINATION X OTHER (See Schedule)	
				AREA CODE		NUMBER 0302-741000	
8. TO:					9. DESTINATION		
a. NAME			b. COMPANY		a. NAME OF CONSIGNEE N/A		
c. STREET ADDRESS					b. STREET ADDRESS		
d. CITY ACCRA			e. STATE GHANA		f. ZIP CODE		c. CITY
							d. STATE
							e. ZIP CODE
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) NOVEMBER 30, 2015			IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter				
11. SCHEDULE (Include applicable Federal, State and local taxes)							
ITEM NO. (a)	SUPPLIES/SERVICES (b)			QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	Preventive Maintenance Services For Emergency Generator			ALL			
	See attached						
12 DISCOUNT FOR PROMPT PAYMENT				a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMBER %
NOTE: Additional provisions and representations [] are [] are not attached.							
13 NAME AND ADDRESS OF QUOTER				14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15 DATE OF QUOTATION	
a. NAME OF QUOTER							
b. STREET ADDRESS				16. SIGNER			
c. COUNTY				a. NAME (Type or print) BENJAMIN G. BANDO			b. TELEPHONE 0302 741 481
d. CITY	e. STATE	f. ZIP CODE		c. TITLE (Type or print)			AREA CODE
							NUMBER

STANDARD FORM 18

**BME Contract
For
Emergency Generators

Preventive Maintenance

United States Embassy, Accra

2015**

TABLE OF CONTENTS

Section 1- Service And Cost	3
Section 2 - Equipment And Performance Requirements	6
Section 3 - Access To Government Building And Standard Of Conduct.....	7
Section 4 - Scheduled Preventive Maintenance.....	9
Section 5 – Personnel, Tools, Consumable Materials And Supplies	10
Section 6 – Deliverables And Insurance.....	11
Section 7 - Local Law Registration.....	11
Section 8 – Quality Assurance Plan.....	12
Section 9 – Transition/Contacts.....	13
Section10 – Submission Of Invoice.....	13
Exhibit A - Statement Of Work.....	14

SECTION 1 - SERVICES AND COST

1.1 DESCRIPTION

The American Embassy in Accra-Ghana requires preventive maintenance services for Emergency Generators. These services shall result in all systems being serviced under this agreement being in good operational condition when activated.

1.1.1 TYPE OF CONTRACT

This is a firm fixed price contract payable entirely in Ghana cedis. Prices for all Contract Line Item Numbers (CLIN) shall include proper disposal of toxic substances as per Item 5.3 where applicable. No additional sums will be payable for any escalation in the cost of materials, equipment or labor, or because of the contractor's failure to properly estimate or accurately predict the cost or difficulty of achieving the results required. The contract price will not be adjusted due to fluctuations in currency exchange rates.

1.1.2 PERIOD OF PERFORMANCE

The contract will be for a period of one-year, with a maximum of four one-year optional periods of performance and will be expected to commence no later than January, 2016

1.2 PRICING

The rates below include all costs associated with providing preventive maintenance services in accordance with the attached scope of work, and the manufacturer's warranty including materials, labor, insurance (see FAR 52.228-4 and 52.228-5), overhead, profit and GST (if applicable).

1.2.1 Base Year. The Contractor shall provide the services shown below for the base period of the contract and continuing for a period of 12 months.

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service (Gh¢)	Total per year (Gh¢)
001	BME SERVICES	5	Semi-annual PM	1		
001-A	BME SERVICES	5	Annual PM	1		
	Total Base Year					

1.2.2 Option Year 1. The Contractor shall provide the services shown below for Option Year 1 of the contract, and continuing for a period of 12 months.

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service (Gh¢)	Total per year (Gh¢)
101	BME SERVICES	5	Semi-annual PM	1		
101-A	BME SERVICES	5	Annual PM	1		
	Total Base Year					

1.2.3 Option Year 2. The Contractor shall provide the services shown below for Option Year 2 of the contract, and continuing for a period of 12 months.

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service (Gh¢)	Total per year (Gh¢)
201	BME SERVICES	5	Semi-annual PM	1		
201-A	BME SERVICES	5	Annual PM	1		
	Total Base Year					

1.2.4. Option Year 3. The Contractor shall provide the services shown below for Option Year 3 of the contract, and continuing for a period of 12 months

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service (Gh¢)	Total per year (Gh¢)
301	BME SERVICES	5	Semi-annual PM	1		
301-A	BME SERVICES	5	Annual PM	1		
	Total Base Year					

1.2.5. Option Year 4. The Contractor shall provide the services shown below for Option Year 4 of the contract, and continuing for a period of 12 months

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service (Gh¢)	Total per year (Gh¢)
401	BME SERVICES	5	Semi-annual PM	1		
401-A	BME SERVICES	5	Annual PM	1		
	Total Base Year					

1.2.6. Total for all years:

Base Year	Gh¢_____
Option Year 1	Gh¢_____
Option Year 2	Gh¢_____
Option Year 3	Gh¢_____
Option Year 4	Gh¢_____
TOTAL	Gh¢_____

1.2.7 Repair option. Repairs are NOT included under this agreement (see 4.1.3) and are to be done outside this contract. However, we would like to have current labor rates in the event that there is an issue discovered during the preventive maintenance of the specified equipment. Please provide your current labor rates in the Repair Option fields below. As stated in 7.1.3 any necessary repairs or parts will be submitted for approval and then billed against a separate PO. The Contractor is not approved to do any additional work without approval.

Repair Labor Rates	
Base Year	Gh¢\$_____/hr
Option Year 1	Gh¢_____/hr
Option Year 2	Gh¢_____/hr
Option Year 3	Gh¢_____/hr
Option Year 4	Gh¢_____/hr

1.3 NOTICE TO PROCEED

After Contract award and submission of acceptable insurance certificates and copies of all applicable licenses and permits, the Contracting Officer will issue a Notice to Proceed. The Notice to Proceed will establish a date (a minimum of ten (10) days from date of Contract award unless the Contractor agrees to an earlier date) on which performance shall start.

SECTION 2 – EQUIPMENT AND PERFORMANCE REQUIREMENTS

2.1 Description

2.1.1 The American Embassy in Accra-Ghana requires the Contractor to maintain the following systems in a safe, reliable and efficient operating condition. Please see equipment list included in Exhibit A for a more detailed description.

- 1) 1100kW Emergency generators (3No.)
- 2) 400kW Emergency generator (1No.)
- 3) 60kW Emergency generator (1No.)

2.1.2 The Contractor shall provide all necessary managerial, administrative and direct labor personnel, as well as all transportation, equipment, tools, supplies and materials required to perform inspection, maintenance, and component replacement as required to maintain the systems in accordance with this work statement. Under this Contract the Contractor shall provide:

- The services of trained and qualified technicians to inspect, adjust, and perform scheduled preventive maintenance; and provide consumable materials.

2.2. Performance Standards

It is expected that the contractor will complete all tasks under this agreement and that upon completion the generator will be reactivated in good working order. The Contractor shall schedule all preventive maintenance work with the site Facility Manager to avoid disrupting the business operation of the Embassy.

2.3 HOURS OF PERFORMANCE

The Contractor shall maintain work schedules. The schedules shall take into consideration the hours that the staff can effectively perform their services without placing a burden on the security personnel of the Post. The Contractor shall deliver standard services between the hours of 7:30AM and 5:00 PM Monday through Thursday and between the hours of 7:30AM and 5PM on Fridays. No work shall be performed on US Government and local holidays.

2.4 **A site visit**

A site visit is scheduled on 11/25/2015 at 2pm .Each of the four locations would be visited. Interested parties must provide their own transportation. Please Contact either Emmanuel Donkor @0302 741904/0244 336 523, email DonkorEK@state.gov or Jessie Addo @0302 741704, email addoj@state.gov for details

SECTION 3 - ACCESS TO GOVERNMENT BUILDINGS AND STANDARDS OF CONDUCT

3.1 General. The Contractor shall designate a representative who shall supervise the Contractor's technicians and be the Contractor's liaison with the American Embassy. The Contractor's employees shall be on-site only for contractual duties and not for any other business or purpose. Contractor employees shall have access to the equipment and equipment areas and will be escorted by Embassy personnel.

3.2 Personnel Security. The Government reserves the right to deny access to U.S.-owned and U.S.-operated facilities to any individual. The Contractor shall provide the names, biographic data and police clearance on all Contractor personnel who shall be used on this Contract prior to their utilization. Submission of information shall be made within 5 days of award of contract. **No technician will be allowed on site without prior authorization. Note: this may include cleared personnel if advance notice of visit is not given at least one week before the scheduled visit.**

3.2.1 Vehicles. Contractor vehicles will not be permitted inside the embassy compound without prior approval. If you need to have vehicle access please submit your vehicle information (Make, Model, License Plate #) along with a written justification as to why access is necessary. This should be submitted to the Facility Manager at least one (1) week prior to the visit.

3.2.2 Government shall issue identity cards to Contractor personnel, after they are approved. Contractor personnel shall display identity card(s) on the uniform at all times while providing services

under this contract. These identity cards are the property of the US Government. The Contractor is responsible for their return at the end of the contract, when an employee leaves Contractor service, or at the request of the Government. The Government reserves the right to deny access to U.S.-owned and U.S.-operated facilities to any individual.

3.4 Standards of Conduct

3.4.1 General. The Contractor shall maintain satisfactory standards of employee competency, conduct, cleanliness, appearance, and integrity and shall be responsible for taking such disciplinary action with respect to employees as may be necessary. Each Contractor employee shall adhere to standards of conduct that reflect credit on themselves, their employer, and the United States Government. The Government reserves the right to direct the Contractor to remove an employee from the worksite for failure to comply with the standards of conduct. The Contractor shall immediately replace such an employee to maintain continuity of services at no additional cost to the Government.

3.4.2 Neglect of Duties. Neglect of duties shall not be condoned. This includes sleeping while on duty, unreasonable delays or failures to carry out assigned tasks, conducting personal affairs during duty hours and refusing to render assistance or cooperate in upholding the integrity of the worksite security.

3.4.3 Disorderly Conduct. The Contractor shall not condone disorderly conduct, use of abusive or offensive language, quarreling, and intimidation by words, actions, or fighting. Also included is participation in disruptive activities that interfere with normal and efficient Government operations.

3.4.4 Intoxicants and Narcotics. The Contractor shall not allow its employees while on duty to possess, sell, consume, or be under the influence of intoxicants, drugs or substances which produce similar effects.

3.4.5 Criminal Actions. Contractor employees may be subject to criminal actions as allowed by law in certain circumstances. These circumstances include but are not limited to the following actions: falsification or unlawful concealment, removal, mutilation, or destruction of any official documents or records or concealment of material facts by willful omission from official documents or records; unauthorized use of Government property, theft, vandalism, or immoral conduct; unethical or improper use of official authority or credentials; security violations; organizing or participating in gambling in any form; and misuse of weapons.

3.4.6 Key Control. The Contractor **will not** be issued any keys. The keys will be checked out from Post 1 by a "Cleared American" escort on the day of service requirements.

3.4.7 Notice to the Government of Labor Disputes. The Contractor shall inform the COR of any actual or potential labor dispute that is delaying or threatening to delay the timely performance of this contract.

SECTION 4 - SCHEDULED PREVENTIVE MAINTENANCE

4.1. General

4.1.1. The Contractor shall perform preventive maintenance as outlined in Exhibit A - STATEMENT OF WORK. The objective of scheduled preventive maintenance is to eliminate system malfunction, breakdown and deterioration when units are activated/running.

4.1.2. The Contractor shall inventory, supply and replace expendable parts (eg, contacts, contactors, gaskets, oil) that have become worn down due to wear and tear. The Contractor shall maintain a supply of expendable and common parts on site so that these are readily available for normal maintenance to include: belts, oil, grease, sealant; in addition to personal protective equipment (hands, hearing, eye protection), MSDS, cleaning material and oil spill containment kits. The contractor should inventory the supply after each visit and order replacement supplies and have them delivered on site.

4.1.3. Exclusion. This contract does NOT include repair of equipment and replacement of hardware (e.g. load switches, bushings, bearings, gears.) **Hardware replacements will be separately priced out by the Contractor for the Government's approval and acceptance.** The Government has the option to accept or reject the Contractor's quote for parts and reserves the right to obtain similar spare parts from other competitive sources. If required by the Government, the Contractor shall utilize Government-purchased spare parts, if awarded the work. Such repairs/replacements will be accomplished by a separate purchase order. However, this exclusion does not apply if the repair is to correct damage caused by Contractor negligence.

4.1.4. Replacement/repair of any electronic or electrical parts must be approved by the COR prior to installation of the part. If the Contractor proceeds to replace any electronic or electrical parts without COR approval, the Contractor shall de-install the parts at no cost to the Government.

4.2 Checklist Approval

The Contractor shall submit to the COR a schedule and description of preventive maintenance tasks which the Contractor plans to provide. The Contractor shall prepare this schedule and task description in a checklist format for the COR's approval prior to contract work commencement.

4.2.1. The Contractor shall provide trained technicians to perform the service at frequencies stated in Exhibit A and on the equipment called out in this SOW. The technician shall sign off on every item of the

checklist and testing/inspection report and leave a copy of this signed checklist with the COR or the COR's designate after the maintenance visit.

4.2.2. It is the responsibility of the Contractor to perform all manufacturers' recommended preventive maintenance as well as preventive maintenance recommended by the manufacture technical manuals for the respective equipment.

4.2.3. Site Trip Report. The contractor shall provide two (2) copies of a typed summary report within 30 days of site work statement completion. The report must be written in the English language. The report can be either hard copy or delivered electronically. One report to be delivered to the US Embassy point of contact (Facility Manager or GSO) and the other report is to be sent electronically to the OBO Power Systems Support Program. At a minimum the report shall include the following information:

1. Narrative summary of all findings, problems, and corrective action pertaining to the existing generator. Include all input and output voltage and amperage readings.
2. BOM noting any required repair parts as noted in section III
3. BOM for any recommended spare parts, separate from the required BOM.
4. SOP for the Lock Out / Tag Out procedures isolating the equipment.

SECTION 5 - PERSONNEL, TOOLS, CONSUMABLE MATERIALS AND SUPPLIES

The Contractor shall provide trained technicians with the appropriate tools and testing equipment for scheduled maintenance, safety inspection, and safety testing as required by this Contract. The Contractor shall provide all of the necessary materials and supplies to maintain, service, inspect and test all the systems to be maintained.

Contractors must submit with their proposals any copies of applicable generator manufacture training certificates or provide a business letter supporting the ability of their generator technician(s) to work on the brand and model of the generator set forth in this agreement. This letter must be on company letterhead and signed by a company executive. Do not send a copy of an individual's resume.

5.1 Contractor furnished materials will include but not limited to appropriate tools, testing equipment, safety shoes and apparel for technicians, hands, hearing and eye protection, MSDS, cleaning material and oil spill containment kit. Expendable/consumable items (e.g. hoses, belts, oil, chemicals, coolant, filters (Air, Fuel, Oil), generator starting batteries, grease, sealant), will be maintained in the onsite inventory. See 4.1.2

5.2 Repairs. Repairs are not included in this contract. See Item 4.1.3. Exclusions

5.3 Disposal of used oil, fuel, battery and other toxic substances. The Contractor is responsible for proper disposal of toxic/hazardous substances. All material shall be disposed of according to Government and Local law. After proper disposal the contractor must show proof of authorized disposal of these toxic/hazardous substances.

5.4 Chemical analysis: The Contractor is responsible for conducting laboratory analysis for coolant and oil samples (see SOW – requirements for option year three (3-yr check). The diesel fuel analysis

shall be conducted annually. (see SOW- Annual schedule, item 18). All charges for such analysis is payable by the Contractor and a report stating the test results shall be submitted to the COR.

5.5 Load Bank: The Contractor is responsible for conducting an engine load test using an appropriately sized load bank prior to each annual engine oil change. If prior permission is obtained building load may be used. The diesel units shall be run at 80% of the rated capacity for four-hours. All charges for such testing is payable by the Contractor and a report shall be submitted to the COR.

SECTION 6 - DELIVERABLES AND INSURANCE

6.1 The following items shall be delivered under this contract:

Description	QTY	Delivery Date	Deliver to
Names, biographic data, police clearance on Contractor personnel (#3.2)	1	5 days after contract award	COR
Certificate of Insurance (#6.2)	1	10 days after contract award	COR
Certification of disposal of toxic chemicals by local authorities (#5.3)	1	After each change	COR
Checklist signed by Contractor's employee (#4.2.1)	5	Within 3 days of service	COR
Laboratory report for chemical analysis (#5.4)	5	21 days after completion of each 3 year service	COR
Invoice (#10)	1	After completion of each maintenance service	COR

6.2 INSURANCE REQUIREMENTS

6.2.1 Personal Injury, Property Loss or Damage (Liability). The Contractor assumes absolute responsibility and liability for any and all personal injuries or death and property damage or losses suffered due to negligence of the Contractor's personnel in the performance of this Contract

The Contractor's assumption of absolute liability is independent of any insurance policies.

6.2.2 Insurance. The Contractor, at its own expense, shall provide and maintain during the entire period of performance of this Contract, whatever insurance is legally necessary. The **Contractor shall carry the following minimum insurance:**

Public Liability Insurance

Bodily Injury	\$XXXXX per occurrence	\$XXXXX Cumulative
Property Damage	\$XXXXX per occurrence	\$XXXXX Cumulative

6.2.3. Workers' Compensation and Employer's Liability. Worker's Compensation Insurance. The Contractor agrees to provide all employees with worker's compensation benefits as required under local laws (see FAR 52.228-4 "Worker's Compensation and War-Hazard Insurance Overseas").

SECTION 7 - LOCAL LAW REGISTRATION

If the local law or decree requires that one or both parties to the contract register the contract with the designated authorities to insure compliance with this law or decree, the entire burden of this registration shall rest upon the Contractor. Any local or other taxes which may be assessed against the Contract shall be payable by the Contractor without Government reimbursement.

SECTION 8 - QUALITY ASSURANCE PLAN (QAP).

8.1 Plan. This plan is designed to provide an effective surveillance method to promote effective Contractor performance. The QAP provides a method for the Contracting Officer's Representative (COR) to monitor Contractor performance, advise the Contractor of unsatisfactory performance, and notify the Contracting Officer of continued unsatisfactory performance. The Contractor, not the Government, is responsible for management and quality control to meet the terms of the Contract. The role of the Government is to conduct quality assurance to ensure that Contract standards are achieved.

Performance Objective	Performance Threshold
<u>Services.</u> Performs all services set forth in the performance work statement (PWS)	All required services are performed and no more than one (1) customer complaint is received per month

8.2 Surveillance. The COR will receive and document all complaints from Government personnel regarding the services provided. If appropriate, the COR will send the complaints to the Contractor for corrective action.

8.3 Standard. The performance standard is that the Government receives no more than one (1) customer complaint per month. The COR shall notify the Contracting Officer of the complaints so that the Contracting Officer may take appropriate action to enforce the inspection clause (FAR 52.212-4, Contract Terms and Conditions-Commercial Items), if any of the services exceed the standard.

8.4. Procedures.

8.4.1 If any Government personnel observe unacceptable services, either incomplete work or required services not being performed, they should immediately contact the COR.

8.4.2 The COR will complete appropriate documentation to record the complaint.

8.4.3 If the COR determines the complaint is invalid, the COR will advise the complainant. The COR will retain the annotated copy of the written complaint for his/her files.

8.4.4 If the COR determines the complaint is valid, the COR will inform the Contractor and give the Contractor additional time to correct the defect, if additional time is available. The COR shall determine how much time is reasonable.

8.4.5 The COR shall, as a minimum, orally notify the Contractor of any valid complaints.

8.4.6 If the Contractor disagrees with the complaint after investigation of the site and challenges the validity of the complaint, the Contractor will notify the COR. The COR will review the matter to determine the validity of the complaint.

8.4.7 The COR will consider complaints as resolved unless notified otherwise by the complainant.

8.4.8. Repeat customer complaints are not permitted for any services. If a repeat customer complaint is received for the same deficiency during the service period, the COR will contact the Contracting Officer for appropriate action under the Inspection clause.

SECTION 9 - TRANSITIONS/CONTACTS

Within 21 days after contract award, the Contracting Officer may ask the contractor to develop a plan for preparing the contractor to assume all responsibilities for preventive maintenance services. The plan shall establish the projected period for completion of all clearances of contractor personnel, and the projected start date for performance of all services required under this contract. The plan shall assign priority to the selection of all supervisors to be used under the contract.

9.1 On site contact. The following are the designated contact personnel between the US Embassy and the Contractor

-Facility Manager: Mark Nichols, +233-30-2741262, NicholsMV2@state.gov

-Technical Specialist: Emmanuel Donkor, +233-30-2741904, DonkorEK@state.gov

SECTION 10 - SUBMISSION OF INVOICES

The Contractor shall submit an invoice after each preventive maintenance service has been performed. Invoices must be accompanied by a signed copy of the Maintenance Checklist for the work performed including parts replacement and break down calls, if any. No invoice for preventive maintenance services will be considered for payment unless accompanied by the relevant documentation.

The Contractor should expect payment 30 days after completion of service or 30 days after receipt of invoice at the Embassy's payment office, whichever is later. Invoices shall be sent to:

Jessie Addo
GSO Procurement Section
US Embassy Accra, Ghana
24 Fourth Circular Road
Box GP 194, Cantonments
Accra, Ghana
+233-302-741000 EXT 1704
Addoj@state.gov

Exhibit A - - STATEMENT OF WORK

I. GENERAL INFORMATION:

The United States Embassy in Accra-Ghana requires professional services and contractor cost proposals to perform preventive maintenance services of the facility's emergency generator systems.

II. PROJECT REQUIREMENTS:

DESCRIPTION OF EQUIPMENT *:

**Please see attachment at the end of this sheet for more details*

1. 1100kW Emergency generators (3No.)
2. 400kW Emergency generator (1No.)
3. 60kW Emergency generator (1No.)

III. GENERAL REQUIREMENTS:

The Contractor under this SOW will be responsible for labor and materials (see 7.1.2) required to carry out all preventive maintenance as outlined in this SOW. Embassy staff has service manuals for all Generators and ATS's on-site.

IV. SCOPE OF WORK - - GENERATOR PREVENTIVE MAINTENANCE

Contractor shall provide all materials, supervision, labor, tools and equipment to perform preventive maintenance. All personnel working in the vicinity shall wear and /or use safety protection while all work is performed. Any questions or injuries **shall** be brought to the attention of the Post Occupation Safety and Health Officer (POSHO). Material Safety Data Sheets (MSDS) shall be provided by the Contractor for all HAZMAT materials. Copies will be provided to the COR for approval.

If any discrepancies are found with the generator system that are not covered under this scope of work then the contractor must provide the following:

1. Detailed report noting the discrepancy found.
2. Bill of Materials (BOM) to include component name, quantity, part #, and price for any repair material required and material lead time.
3. Price quote for repair labor.

At a minimum, the following work must be done:

A. Semi-Annual Schedule

1. Conduct visual check around the generator.
2. Check the battery's liquids specific gravity, do battery load test, add battery liquid if necessary.
3. Clean battery terminals and lugs (apply grease on terminal connections).
4. Check and adjust tension on all V and fan belts, as required.
5. Check all V and fan belts, make sure there are no hair cracks on the belts, replace as needed.
6. Check fuel tanks to make sure full and treat the fuel as needed.
7. Open fuel filter drain cocks. Drain water and sediment.
8. Check the fuel day tank, drain the water separator filter. Drain water and sediment.
9. Drain condensate from exhaust condensate trap.
10. Turn off the generator circuit breaker and run the generator unloaded for 15 minutes. Check the generator for unusual conditions, such as: excessive vibration, excessive black or white smoke. The following indicators also need to be checked while the generator is running: oil pressure gauge, water temperature gauge, fuel pressure gauge, RPM indicator, volts; amps; and frequency indicators. Verify all in normal condition.
11. Start unit and run under load for 1 hour.
12. Read and record all gauges/meters (adjust/calibrate as required)
13. Check exhaust for excessive black or white smoke. (See manufacture's manual)
14. Check turbocharger for vibrations, check for any abnormal noise during operation.
15. Check air box drain tubes for excess fuel or oil blow-by.
16. Check generator bearing for noise and overheating. Check to ensure proper oil flow in sight glass.
17. Check exhaust manifold, muffler, and piping for leaks and secure mountings
18. Check fuel day tank for overheating.
19. Check engine fuel pressure gauge (replace secondary filter if below 45 PSI).
20. Check fuel pressure gage. If red, change fuel filter.
21. Check ATS operations and calibrate TDES, TDNE, TDEN, TDEC if necessary. Reset test switch. Observe and record retransfer/cool down time.
22. Perform any additional maintenance tasks as recommended in the manufacture's operation and maintenance manuals.
23. Test engine auto-shutdown components.
24. Change the fuel filters, if differential is 15 PSI or 105 kPa.
25. Clean air filter element.
26. Check and clean air box drain tubes and canisters.
27. Clean fuel filters and elements. (can type - refill with clean fuel oil)
28. Clean and lubricate linkage and end bearings.
29. Inspect all fuel, oil, and water piping for secure mounting.
30. Inspect exhaust piping and muffler insulation.
31. Check all indication lights, replace any defective bulbs.
32. Perform any additional maintenance tasks that may be recommended in the manufacture's operations and maintenance manuals.
33. With the engine running and the generator circuit breaker open:
 - a. Jumper water temperature switch
 - b. Jumper oil pressure switch
 - c. Jumper over-speed switchEach time the switch is "jumped," the engine should stop and the corresponding failure lamp should illuminate. Reset the shutdown mechanisms after each test.

34. Simulate and check all the alarm codes at the Remote Annunciator panel.
35. Check and clean Remote Start panel.
36. Inspect and test-run the Genset remotely.
37. Fill out maintenance checklist and report deficiencies.
38. Submit Service Inspection and Test Report.

B. Annual Schedule:

1. Repeat all check items in the Semi-Annual schedule.
2. Inspect engine and generator wiring harness for wear and damages.
3. Inspect supports and spring isolators for soundness and stability.
4. Inspect unit thoroughly for loose fasteners.
5. Test and operate mechanical emergency shut off controls.
6. Clean radiator air passages and exhaust air ducts.
7. Clean intake louvers and ducts.
8. Check automatic open and close shutter-stats and thermatic fans.
9. Inspect unit for corrosion. Remove any corrosion, prime and paint.
10. Fill out maintenance checklist and report deficiencies.
11. Perform any additional maintenance tasks that may be recommended in the manufacture's operations and maintenance manuals.
12. Conduct a load bank test using a remote load bank to operate the diesel generator at 80% of rated capacity for 4-hours, to be performed prior to the annual oil change. After approximately one hour, record the readings of all gauges: oil pressure, fuel pressure, oil meter, engine jacket water temperature, exhaust temperature (if equipped), and manifold vacuum (if equipped). Engine slobbering can occur if the load testing is not conducted. Load test report shall be submitted to the COR.
13. Change oil and oil filter. (Must be changed every 250 hours or annually).
14. Replace the V and fan belts, tighten the belts with proper tension.
15. Replace all fuel filters and record differential pressure to start a baseline.
16. Replace air filters.
17. Check and inspect fuel diesel day tank.
18. Obtain fuel sample at day tank and storage tank for analysis.
19. Clean dust and vacuum all the controls, meters, switching mechanism components, interior buswork, and connecting lugs of the ATS, Remote Start control panel, Annunciator and AMF.
20. Inspect/Check buswork and supporting hardware for carbon tracking, cracks, corrosion, or any type of deterioration.
21. Check stationary and movable contacts.
22. Check system hardware, control wirings and power cables for loose connections.
23. Check all control wiring and power cables (especially wiring between or near hinged door) for sign of wear and deterioration.
24. Check the cabinet interior for loose hardware.
25. Service or replace the batteries in the Digital Module every two years. (as applicable)
26. Perform any additional maintenance tasks as recommended in the manufacture's operation and maintenance manuals.
27. Submit service inspection and testing report.

B. 2 Year Check Schedule:

1. Conduct the Semi-annual and Annual PM Service.
2. Clean, flush, and recharge the coolant system.
3. Inspect water pump and seals; replace any worn or defective parts.
4. Clean and inspect the oil cooler.
5. Clean and inspect the after cooler.

C. 3 Year Check Schedule:

1. Conduct the Semi-annual and Annual PM Service.
2. Replace all hoses.
3. Conduct all checks under the “every 3 years: before starting the engine.”
4. Conduct all checks under the “every 3 years: with engine running.”
5. Conduct all checks under the “every 3 years: after stopping the engine.”
6. Replace all batteries every three years or as required.

Every Three Years: Before Starting the Engine

- Preventive maintenance for Standby generator sets to be performed by an authorized mechanic.
- Generator – Check for moisture, dust, oil, grease, and debris on main stator windings, exciter, and PMG clean as needed.
- Cooling System – Drain, clean and flush. Replace thermostat(s). Refill with coolant solution and conditioner.
- Hoses and Belts - Replace; It is recommended that all hoses and belts be replaced at this time to minimize downtime and additional repair cost of component failures caused by these items.
- Batteries – Replace all generator starting batteries at this interval.
- Turbocharger – Inspect/Check; Inspect for proper operation. Check the end play and radial clearance on the turbine wheel and shaft.
- Engine – Perform a complete engine adjustment and tune-up.
- Generator Bearing – Inspect generator bearing and brackets. Lubricate generator bearing; refer to Generator Service Manual.

Every Three Years: With Engine Running

- Start the Engine – Operate the engine and check all gauges, oil pressure, fuel pressure, rpm (frequency), generated voltage and engine jacket water temperature for correct readings.
- Engine Crankcase – Check the oil level. Maintain the oil level between the ADD and FULL marks on the “Engine Running” side of the dipstick.

- Generator Air Inlet Filter (If Equipped) – If differential pressure exceeds 06 inches of water, stop the engine and clean the elements by soaking in hot water with detergent. Rinse with clear water. Recharge the elements with a thin layer of light weight machine oil (WD-40 or equivalent).
- Exhaust System – Check for leaks. Repair or replace defective components with engine stopped.
- Leaks and Noises – Check for leaks and unusual noises. NOTE: Engine must be stopped before making necessary repair.
- Main Stator Winding Temperature (if equipped with winding defectors) – Check and record main stator winding temperatures with engine under load. NOTE: Nominal temperature values for stand by units are 180⁰C (356⁰F) for the alarm and 205⁰C (401⁰F) for the shutdown.
- Bearing Bracket Temperature (If Equipped) – Check and record all bearing bracket temperatures with the engine under a load. NOTE: Nominal temperature values for the bearing bracket are 85⁰C (185⁰F) for the alarm and 95⁰C (203⁰F) for the shutdown.

Every Three Years: After Stopping the Engine

- Walk-Around Inspection – Repair or adjust. Make repairs or adjustments to the engine and generator set as necessary. Report any malfunction and make necessary repairs.
- Scheduled Oil Sampling (S ♦ O ♦ S) – Obtain sample for analysis.
- Engine Oil and Filter(s) – Change oil. Replace filter(s), cut old filter open and inspect for foreign material.
- Coolant Analysis – Obtain sample for analysis.
- Fuel Tank Level – Check the fuel level; refill if below ¾ full.
- Diesel Fuel Oil – Obtain sample for analysis.
- Battery Charger – Record charging amperage reading.
- Automatic Transfer Switches – Check that all switches are in proper position for automatic start.
- Laboratory report for all chemicals shall be submitted to the COR.
- Contractor must submit to the Contracting Officer's Representative (COR) for review, work sheet/checklist that will be used for performing maintenance service.
- COR must immediately be made aware of any condition discovered that could result in equipment failure.
- Test and inspection report shall be submitted to the COR within three days of completing work.

Equipment List:

Equipment	Manufacturer	Make	Model	Specifications
1100kW Genset	Cummins		1290DFLE-5678	
1100kW Genset	Cummins		1290DFLE-5678	
1100kW Genset	Cummins		1290DFLE-5678	
400kW Genset	Cummins		DFEK-5786007	
60kW Genset	Cummins		DGCG-5786004	

END OF STATEMENT OF WORK

**CLAUSES FOR PURCHASE ORDERS AND BLANKET PURCHASE AGREEMENTS
AWARDED BY OVERSEAS CONTRACTING ACTIVITIES
(Current thru FAC 2005-55)**

COMMERCIAL ITEMS

FAR 52.252-2 Clauses Incorporated By Reference (FEB 1998)

This purchase order or BPA incorporates the following clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <https://www.acquisition.gov/far>

DOSAR clauses may be accessed at: <http://www.statebuy.state.gov/dosar/dosartoc.htm>

FEDERAL ACQUISITION REGULATION (48 CFR Chapter 1) CLAUSES

NUMBER	TITLE	DATE
52.204-9	Personal Identity Verification of Contractor Personnel (if contractor requires physical access to a federally-controlled facility or access to a Federal information system)	JAN 2011
52.212-4	Contract Terms and Conditions – Commercial Items (Alternate I (OCT 2008) of 52.212-4 applies if the order is time-and-materials or labor-hour)	Feb 2012
52.225-19	Contractor Personnel in a Diplomatic or Consular Mission Outside the United States (applies to services at danger pay posts only)	MAR 2008
52.225-25	Prohibition on Contracting with Entities Engaging in Sanctioned Activities Relating to Iran – Representation and Certification (applies to acquisitions above the micropurchase threshold)	NOV 2011
52.227-19	Commercial Computer Software License (if order is for software)	DEC 2007
52.228-3	Workers' Compensation Insurance (Defense Base Act) (if order is for services and contractor employees are covered by Defense Base Act insurance)	APR 1984
52.228-4	Workers' Compensation and War-Hazard Insurance (if order is for services and contractor employees are <u>not</u> covered by Defense Base Act insurance)	APR 1984

The following clause is provided in full text:

52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders -- Commercial Items (MAY 2012)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).
(applies for all orders)

_____ Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

	Clause Number and Title
x	(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (SEP 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402). <i>[Check if order exceeds \$150,000]</i>
	(2) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note). <i>[Check if order exceeds the simplified acquisition threshold]</i>
	(3) [Reserved].
	(4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (FEB 2012) (Pub. L. 109-282) (31 U.S.C. 6101 note). (in all solicitations and contracts of \$25,000 or more)
	(5) [Reserved].
	(6) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (DEC 2010) (31 U.S.C. 6101 note). (if contract value exceeds \$30,000)
	(7) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (FEB 2012) (41 U.S.C. 2313). (contract value exceed \$500,000 and offeror's total federal contracts value are over \$10,000,000)
	(8) – (26) [Reserved].

	(27) 52.222-19, Child Labor – Cooperation with Authorities and Remedies (MAR 2012) (E.O. 13126). [Check if order is for supplies and exceeds the micro-purchase threshold]
	(28) 52.222-21, Prohibition of Segregated Facilities (FEB 1999). [Check if the following apply: for supplies, the order exceeds \$10,000 and is awarded to a U.S. firm. For services, the order exceeds \$10,000 and is awarded to a U.S. firm whose employees who will be performing the work were recruited within the U.S.]
	(29) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246). <i>[Check if the following apply: for supplies, the order exceeds \$10,000 and is awarded to a U.S. firm. For services, the order exceeds \$10,000 and is awarded to a U.S. firm whose employees who will be performing the work were recruited within the U.S.]</i>
	(30) 52.222-35, Equal Opportunity for Veterans (SEP 2010) (38 U.S.C. 4212). <i>[Check if the following apply: for supplies, the order exceeds \$150,000 and is awarded to a U.S. firm. For services, the order exceeds \$150,000 and is awarded to a U.S. firm whose employees who will be performing the work were recruited within the U.S.]</i>
	(31) 52.222-36, Affirmative Action for Workers with Disabilities (OCT 2010) (29 U.S.C. 793). <i>[Check if the following apply: for supplies, the order exceeds \$10,000 and is awarded to a U.S. firm. For services, the order exceeds \$10,000 and is awarded to a U.S. firm whose employees who will be performing the work were recruited within the U.S.]</i>
	(32) 52.222-37, Employment Reports Veterans (SEP 2010) (38 U.S.C. 4212). <i>[Check if you have included the clause 52.222-35]</i>
	(33) – (37) [Reserved].
√	(38) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging while Driving (AUG 2011) (E.O. 13513). <i>[Check for all orders]</i>
	(39) – (40) [Reserved].
	(41) 52.225-5, Trade Agreements (MAY 2012) (19 U.S.C. 2501, <i>et seq.</i> , 19 U.S.C. 3301 note). <i>[Check if the order is for supplies or services that involve the acquisition of supplies and the amount exceeds \$202,000]</i>
	(42) 52.225-13, Restrictions on Certain Foreign Purchases (JUN 2008) (E.O.s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury). <i>[Check if the order is for either supplies or services and the amount exceeds the micro-purchase threshold, <u>unless</u> authorized by OFAC]</i>
	(43) – (46) [Reserved].
	(47) 52.232-33, Payment by Electronic Funds Transfer – Central Contractor Registration (OCT 2003) (31 U.S.C. 3332). <i>[Check if payment will be made by EFT and the contractor has registered in the CCR]</i>
	(48) 52.232-34, Payment by Electronic Funds Transfer – Other than Central Contractor Registration (MAY 1999) (31 U.S.C. 3332). <i>[Check if payment will be made by either EFT or other means, e.g., check, and the contractor has <u>not</u> registered in the CCR]</i>
	(49) 52.232-36, Payment by Third Party (FEB 2010) (31 U.S.C. 3332). <i>[Check if</i>

	<i>payment will be made by a third party, e.g., purchase card]</i>
	(50) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a). <i>[Check if the order is for information technology which requires security of information technology, and/or is for the design, development, or operation of a system of records using commercial information technology services or support services]</i>
	(51)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). <i>[Check if the order is for supplies that may involve ocean transportation: at least 50% of the gross tonnage must be transported on privately owned U.S.-flag commercial vessels to the extent that such vessels are available at rates that are fair and reasonable for U.S.-flag commercial vessels]</i>
	(ii) Alternate I (APR 2003) of 52.247-64. <i>[Check if 100% of the supplies will be transported on privately owned U.S.-flag commercial vessels]</i>

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial items, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial Items:

Clause Number and Title
(1) – (6) [Reserved].
(7) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAR 2009) (Public Law 110-247).
(8) 52.237-11, Accepting and Dispensing of \$1 Coin (SEP 2008) (31 U.S.C. 5112(p)(1)). <i>[Check if order is for services that involve business operations conducted in U.S. coin and currency, including vending machines]</i>

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the

Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) *[This paragraph applies only if award is made to a U.S. firm, except for item (vii) which applies to all orders.]* Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (JAN 2011) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) [Reserved]

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (SEP 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (OCT 2010) (29 U.S.C. 793).

(vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(viii) [Reserved].

(ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

____ Alternate I (AUG 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) – (xii) [Reserved].

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAR 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

**DEPARTMENT OF STATE ACQUISITION REGULATION (48 CFR Chapter 6)
CLAUSES**

NUMBER	TITLE	DATE
652.225-71	Section 8(a) of the Export Administration Act of 1979, As Amended (if order exceeds simplified acquisition threshold)	AUG 1999
652.228-71	Workers Compensation Insurance (Defense Base Act) – Services (for services to be performed overseas when the contract includes covered contractor employees as defined in paragraph (a) of the clause) Fill-in for paragraph (c): “(c) The current rate under the Department of State contract is [<i>contracting officer insert rate</i>] of compensation for services.”	JUN 2006
652.229-70	Excise Tax Exemption Statement for Contractors Within the United States (for supplies to be delivered to an overseas post)	JUL 1988
652.229-71	Personal Property Disposition at Posts Abroad	AUG 1999
652.237-72	Observance of Legal Holidays and Administrative Leave (for services where performance will be on-site in a Department of State facility)	APR 2004
652.239-71	Security Requirements for Unclassified Information Technology Resources (for orders that include information technology resources or services in which the contractor will have physical or electronic access to Department information that directly supports the mission of the Department)	SEP 2007
652.242-70	Contracting Officer’s Representative (if a COR will be named for the order) Fill-in for paragraph b: “The COR is _____”	AUG 1999
652.242-71	Notice of Shipments (for overseas shipment of supplies)	JUL 1988
652.242-73	Authorization and Performance	AUG 1999
652.243-70	Notices	AUG 1999

The following clause is provided in full text, and is applicable for orders for services that will require contractor employees to perform on-site at a DOS location and/or that require contractor employees to have access to DOS information systems:

652.204-70 Department of State Personal Identification Card Issuance Procedures (MAY 2011)

(a) The Contractor shall comply with the Department of State (DOS) Personal Identification Card Issuance Procedures for all employees performing under this contract who require frequent and continuing access to DOS facilities, or information systems. The Contractor shall insert this clause in all subcontracts when the subcontractor's employees will require frequent and continuing access to DOS facilities, or information systems.

(b) The DOS Personal Identification Card Issuance Procedures may be accessed at <http://www.state.gov/m/ds/rls/rpt/c21664.htm> .

(End of clause)